

City of Woodhaven



Plan to Increase the Existing Level of
Cooperation, Collaboration, and
Consolidation of Services

State of Michigan
Economic Vitality Incentive Program

January 2014

Executive Summary

As part of the State of Michigan's Economic Vitality Incentive Program (EVIP) requirement to improve intergovernmental cooperation, the City of Woodhaven has developed this report for our residents. The report contains a chart that consists of five (5) components – Regional Initiatives, Local Initiatives, 2012 Service Consolidation Proposals Update Status, 2013 Service Consolidation Proposals Update Status, and 2014 Proposed Service Consolidations. The first and second components of the chart are designed to show existing relationships that occur with other local governments within and beyond the Downriver area of southeast Michigan, as well as direct relationships that Woodhaven has with its neighboring communities. The third component is an update on the 2012 Service Consolidation Proposals; the fourth component is an update on the 2013 Service Consolidation Proposals; and the fifth component shows the Proposed Service Consolidations for 2014.

The City of Woodhaven hopes that you find this report helpful. If you have any questions about this report, please feel free to contact the City Administrator's office by visiting the Woodhaven City Hall, by calling (734) 675-4932, or by emailing mkibby@woodhavenmi.org.

Sincerely,



Mark A. Kibby
City Administrator

City of Woodhaven Elected Officials

Mayor: Patricia A. Odette

City Council: Sharon Bono-Beaton, Mayor Pro-tem
Jeffrey Harris
Dan Duderstadt
Darrel Penix
Christopher Papineau
Randy Odette

Current Shared Service Efforts

Sharing services is really nothing new for the City of Woodhaven. For the past 47+ years, the City has been working with other neighboring communities and the local school district to improve services and reduce taxpayer costs. Woodhaven and its neighbors have undertaken joint cooperative efforts in areas of police and fire services, public works, and general government.

Beginning in 1967, Woodhaven and several Downriver communities banded together and formed what is now called the Downriver Mutual Aid (DMA) and consists of 18 communities and Wayne County Metro Airport. Its purpose is to have the ability to quickly amass a large number of Police Officers or Firemen to assist communities that find themselves in emergency situations and not enough manpower to handle them. There is a written agreement in place that automatically allows responding communities to become agents of the requesting City immediately upon radio transmissions or through the LEIN system. Today, it is also used to apply for grant funding from various sources. The DMA is the oldest Shared Service Agreement in the State of Michigan.

In 1977, the Downriver Community Conference (DCC) was formed as the result of a community leadership vision that an organized sharing of information and resources, and a true collaborative atmosphere could greatly benefit the region as a whole. The DCC is governed by the mayors/supervisors (or their designees) of its 20 member communities. The DCC is a public non-profit agency, providing both coordination/information sharing services to member communities, and serving residents of their member communities with a variety of direct human service program and services (some programs and services are available to other communities in southeast Michigan). For the past 37 years, the DCC has stood as one of the most unique and successful examples of regional cooperation not only in the State of Michigan, but in the nation.

Many of the collaborative initiatives of the DCC cannot be quantified in terms of cost savings, but are viewed by member communities as “value-added” services for the communities and their residents. Communities can offer an increased level of service because of this cooperation.

The following chart contains examples of Shared Services carried out by the City of Woodhaven over the past 47 years. The list is not inclusive of all the cooperative efforts in Woodhaven’s history, but does outline a great number of them. The chart provides the participating departments, the name of the shared service, a brief description, other communities or organizations involved, and the estimated savings or benefit.

City of Woodhaven 822320
Shared Services Summary - Regional Initiatives
January 2014

2012 Initiative
 2013 Initiative
 2013 Additional Initiative Project

Regional Initiatives	Description	Communities / Others Involved	Estimated Savings
Police & Fire Downriver Mutual Aid (DMA)	1967 - Several Downriver communities banded together and formed what is now called the Downriver Mutual Aid (DMA) and consists of 18 communities and Wayne County Metro Airport. Its purpose is to have the ability to quickly amass a large number of Police Officers or Firemen to assist communities that find themselves in emergency situations and not enough manpower to handle them. There is a written agreement in place that automatically allows responding communities to become agents of the requesting City immediately upon radio transmissions or through the LEIN system. The DMA is also used to apply for grant funding from various sources. Oldest Shared Service Agreement in the State of Michigan.	18 Downriver Communities and Wayne County Metro Airport	Undeterminable / Value Added Service
Police & Fire 800MHz Radio Upgrade (2013 Initiative)	DCC Downriver Mutual Aid was awarded a grant for new radios on behalf of the 18 Downriver Communities that belong to the DCC. Woodhaven's share of the grant was \$323,869.90. With the purchase of the radios, upgrades and accessories, the City's total cost was \$84,39.	DCC/Downriver Mutual Aid and Woodhaven	\$323,869.90
Police Police Car Computers (2013 Additional Initiative Project)	DCC Downriver Mutual Aid was awarded a COPS VII (Community Oriented Policing Services) grant for Police Car Computers. Woodhaven's share of the grant was \$16,502.00. The City's cost portion was \$470.40.	DCC/Downriver Mutual Aid and Woodhaven	\$16,502
Police DMA Police	Downriver Mutual Aid is an agreement to provide police assistance to one another in case of emergencies at various times	18 Downriver Communities, Wayne County Metro Airport, MSP 25	Undeterminable / Value Added Service
Police Downriver SWAT and Dive Team	Downriver SWAT and Dive Team	18 Downriver Communities and Monroe County SWAT	Undeterminable / Value Added Service
Police Downriver Major Crimes Task Force	Downriver Major Crimes Task Force	18 Downriver Communities, MSP	Undeterminable / Value Added Service

Police	Downriver Major / Fatal Accident Investigation Team	Downriver Major / Fatal Accident Investigation Team	18 Downriver Communities, MSP	Undeterminable / Value Added Service
Police	Downriver Hostage Negotiations Team	Downriver Hostage Negotiations Team	18 Downriver Communities	Undeterminable / Value Added Service
Police	Downriver Area Narcotics Organization (DRANO)	DRANO conducts surveillance, makes controlled purchases, serves search warrants and make arrests to keep drug activity out of participating communities.	18 Downriver Communities	Undeterminable / Value Added Service
Fire	DMA Fire	Downriver Mutual Aid (DRMA) is an agreement to provide fire assistance to one another in case of emergencies at various times	18 Downriver Communities	Undeterminable / Value Added Service
Fire	HazMat Team	Downriver Hazmat Team	18 Downriver Communities	Undeterminable / Value Added Service
Fire	Arson Task Force	Downriver Arson Task Force	18 Downriver Communities	Undeterminable / Value Added Service
Fire	Health Emergency Medical Services Inc. (HEMS)	<p>HEMS Inc. is a federally-recognized 501(c)(3) non-profit organization made up of stakeholders in the Southeastern Michigan Emergency Medical Service community. Working together, hospitals, local and county government, EMS services, education and industry have created a world-class emergency care system for the citizens of western and downriver Wayne County. HEMS was established in 1980, and is delegated certain functions, authority and responsibility by the Michigan Department of Consumer & Industry Services as a Medical Control Authority. HEMS also operates one of Michigan's busiest staffed EMS communications systems linking over 50 EMS services to fourteen hospitals, and providing an infrastructure for disaster communication and resource coordination.</p>	33 Wayne County Community EMS, Wayne County Metro Airport, 8 Private Service Providers, 3 Company EMS and 14 Hospitals	Undeterminable
Public Works	DPW Mutual Aid	DPW Mutual Aid for manpower and equipment during emergency	18 Downriver Communities	Undeterminable / Value Added Service

<p>Public Works</p> <p>DCC Cooperative Bids and Information Sharing</p>	<p>Joint purchasing collaboration among Downriver Community Conference (DCC) member communities to increase purchasing power and promote cost savings among the communities. Some department of public works (DPW) items include: road salt, water meters, cold patch and uniforms. DPW/S directors from member communities meet once a month to discuss needs, evaluate bids, communicate progress, and discuss other timely and relevant issues. DPW/S Directors take turns developing the RFPs for the commodities needed; DCC provides administrative support through recordkeeping and meeting facilitation. Communities may 'opt out' of any bid that does not meet their particular needs. This effort is expanding to collaborative purchasing and meetings with Public Works Directors from Western Wayne County Communities, and Operations Managers from 18 Downriver School Districts.</p>	<p>20 Downriver Communities plus six communities from the Conference of Western Wayne and 20 area school districts</p>	<p>Varies based on products purchased</p>
<p>Public Works</p> <p>Downriver Municipalities Solid Waste Disposal Services</p>	<p>1990 - 14 Downriver communities entered into one contract with the Riverview Land Preserve to secure volume discounts on the tipping fees.</p>	<p>Allen Park, Ecorse, Flat Rock, Gibraltar, Lincoln Park, Melvindale, River Rouge, Rockwood, Southgate, Taylor, Trenton, Woodhaven, Wyandotte, and Grosse Ile Township</p>	<p>\$125,000/year for 14 Communities</p>
<p>Public Works</p> <p>Alliance of Rouge Communities (ARC)</p>	<p>2006 - The ARC members represent public agencies with water management responsibilities whose jurisdictional boundaries are totally or in part located within the Rouge River watershed. The purpose of the Alliance is to provide an institutional mechanism to encourage watershed-wide cooperation and mutual support to meet water quality permit requirements and to restore beneficial uses of the river to the area residents. Since 2003, the group existed as a Memorandum of Agreement (MOA) to respond to the declining federal grant funds to Wayne County for the Rouge River National Wet Weather Demonstration Project that had supported watershed-wide management efforts since 1993. The ARC has been able to:</p> <ul style="list-style-type: none"> • Prepare and distribute materials/information/ideas among members that have reduced the cost and increased the effectiveness of pollution control • and, reduce the cost of compliance with storm water permits through the development of templates for required reports, and support of joint activities. 	<p>40 municipal governments, Oakland, Wayne, and Washtenaw Counties, and the Wayne County Airport Authority</p>	<p>Undeterminable / Value Added Service</p>

Public Works	Alliance of Downriver Watersheds (ADW)	Jointly with 23 communities - apply for various grants, maintain compliance with MDEQ on NPDES permit. Same concept and procedures as the ARC.	23 Wayne County Communities	Undeterminable / Value Added Service
Public Works	Household Hazardous Waste Collection	Collection of Household Hazardous Waste at various locations throughout Wayne County	Wayne County Department of Environment	Undeterminable / Value Added Service
Public Works	E Waste Recycling	Collection of Electronic Waste at various locations throughout Wayne County	Wayne County Department of Environment	Undeterminable / Value Added Service
General Government	Downriver Community Conference	1977 - Downriver communities formed the Downriver Community Conference (DCC) and now consists of 20 communities governed by their Mayors and Supervisors. The DCC provides many services, problem resolutions and grant opportunities that are shared by all the communities.	20 Communities	Undeterminable / Value Added Service
General Government	Downriver Area Brownfield Consortium	1995 - The Downriver Area Brownfield Consortium (DABC) became another consolidation venture of the DCC that allows communities to pool grant funds and take on larger remediation projects that may not have been feasible by the community alone.	15 Communities / 1 County / 1 Port / 1 Non-Profit in 4 S.E. Michigan Counties	Undeterminable / Value Added Service
General Government	Downriver Film Initiative	2010 - DCC communities formed the Downriver Film Initiative to create a uniform set of ordinances to enable production companies to have seamless access to the communities	20 Communities	Undeterminable / Value Added Service
General Government	DCC/Wayne County Weatherization	Program offers assistance to eligible homeowners to make their homes more energy efficient so that their utility bills are lower. Program also offers the Low-Income Energy Assistance Program grant from the Michigan Public Service Commission to provide direct energy bill payment assistance to eligible households.	DCC Communities and remaining Wayne County Communities	Undeterminable / Value Added Service In 2013, 9 Households received \$7,377.51 in funding
General Government	Downriver Linked Greenways Initiative (DLGI)	Regional non-motorized pathway vision incorporating a network of trails and greenways.	21 Communities	Undeterminable / Value Added Service
General Government	DCC/CWW Benefits Initiative	The DCC and CWW organized a bid proposal for various health related services, including dental, vision, life insurance, and long and short term disability coverage. Communities could opt-in for one service or all the services provided.	DCC Communities and CWW Communities	Undeterminable / Value Added Service
General Government	CWW Salary Survey	For 25 years, the Conference of Western Wayne (CWW) has been compiling salary data from the communities and preparing a Salary Survey.	DCC and CWW Communities	Undeterminable / Value Added Service

General Government	Bids	Utilize MI-Deal state bids and MITN for major purchases	State of Michigan	Varies based on product purchased
General Government	The Library Network (TLN)	The Library Network (TLN) is a library cooperative serving 65 libraries in SE Michigan. Services provided include daily book delivery of inter-loaned materials and a shared automation system that includes an integrated catalog and lending system.	65 Libraries in SE Michigan	Undeterminable / Value Added Service
General Government	The Senior Alliance (TSA)	The Senior Alliance (TSA) is a private non-profit agency that was established in 1980, and designated by the Michigan Commission on Services to the Aging to operate as the Area Agency on Aging (AAA) for the 34 suburban communities in Southern and Western Wayne County.	34 Communities in Wayne County	Undeterminable / Value Added Service
General Government	Wayne County Urban County CDBG Program	Wayne County coordinates and administers the Urban County Community Development Block Grant (CDBG) Program. This allows smaller communities to meet the HUD criteria to receive Federal CDBG funds that benefit their community. A number of Entitlement Communities participate in the program to have access to HOME funds.	34 Communities in Wayne County	Undeterminable / Value Added Service
General Government	MML Liability Insurance Pool / Michigan Municipal Risk Management Authority	Many communities are members of the MML Liability Insurance Pool / Michigan Municipal Risk Management Authority to save money through a pooled insurance system.	Statewide	Varies by Community \$50,000 for Woodhaven
General Government	MML Workers Compensation Fund	Many communities are members of the MML Workers Compensation Fund to save money through a pooled insurance system.	Statewide	Varies by Community \$50,000 for Woodhaven
General Government	Michigan Public Sector Consortium (MPSC) Life Insurance (2012 Initiative)	The Michigan Public Sector Consortium (MPSC) purpose was to form employee "pools" across community lines and use the larger employee groups to leverage rate reductions for insurance products. The first endeavor of the MPSC was to solicit a common quote for all ten communities from multiple life and disability insurance carriers for life insurance coverage and long and short term disability (STD and LTD) coverage. Based on that quote, each community realized an approximate 3% reduction in their current life, STD and LTD premium rates, plus secured a rate guarantee through January 1, 2016, by switching to the Hartford. In Woodhaven's case, the life insurance premium decreased approximately 32%, the LTD premium decreased approximately 66%, and the STD ASO remained the same.	Woodhaven, Allen Park, Gibraltar, Lincoln Park, Melvindale, Riverview, River Rouge, Southgate, Trenton and Wyandotte	33% of previous Monthly Premium amount or \$10,000 annually through January 1, 2016

<p>General Government</p> <p>Occupational Health Services (2013 Initiative)</p>	<p>A group of eleven (11) neighboring communities have "pooled" their employee numbers together to receive preferred pricing from Concentra for Occupational Health Services. The communities expect to realize savings of 1% to 50% on various exams and tests. Concentra has a new location that is centrally located in the City of Woodhaven and has made significant improvements since the last time the communities used their services over 8 years ago. The Communities are also working to create a standard protocol that would be the same for all the communities involved in the initiative.</p>	<p>Woodhaven, Ecorte, Flat Rock, Gibraltar, Riverview, Rockwood, Southgate, Trenton, Wyandotte, Brownstown Township and Grosse Ile Township</p>	<p>\$1,000 to \$3,000 savings annually, depending on the type of service</p>
--	--	---	--

Estimated Savings Note

Many of the collaborative initiatives cannot be quantified in terms of cost savings, but are viewed by the community as "value-added" services for the community and the residents. Communities can offer an increased level of service because of this cooperation.

City of Woodhaven 822320
Shared Services Summary - Local Initiatives
January 2014

2012 Initiative
 2013 Initiative
 2013 Additional Initiative Project

Local Initiatives		Description	Communities / Others Involved	Estimated Savings
Police	33rd District Court	1975 - 7 communities joined together and formed the 33rd District Court. The complete operation of the court and the facility itself is jointly paid for by the 7 communities.	Flat Rock, Gibraltar, Rockwood, Trenton, Woodhaven, Brownstown Township, Grosse Ile Township	Undeterminable / Value Added Service
Police	SINC Police	1999 - The communities of the 33rd District Court formed an alliance called the Shared Information Network Consortium (SINC). This organization agreed to purchase and operate one central computer system for the surrounding police departments. SINC does bulk purchase of computer software and hardware, shared record management system, shared correction management system, and computer aided dispatch systems, global positioning mapping, 911 call population, traffic ticketing software, shared court management information systems	Flat Rock, Gibraltar, Riverview, Rockwood, Trenton, Woodhaven, Brownstown Township, Grosse Ile Township	Savings in SSMA, acquisition of equipment is undeterminable
Police	Animal Shelter Initiative	The animal shelter houses cats and dogs while trying to find them a new home. This is a 50%/50% shared service between Trenton and Woodhaven, covering operation costs and the building loan.	Woodhaven and Trenton	\$75,000/year
Police	Sumpter Township Police Department Gun Range	The City of Woodhaven does not have its own Police Gun Range, so arrangements have been made for Woodhaven Police Officers to use the Sumpter Township Gun Range for required training sessions.	Sumpter Township / Woodhaven	Undeterminable
Police	Animal Control Assistance (2013 Additional Initiative Project)	Both of the Woodhaven Animal Control Officers assisted the Gibraltar Police Department with the rescue of a few dogs that were at-large in Gibraltar.	Woodhaven and Gibraltar	Undeterminable / Value Added Service
Fire	Fire Mutual Aid Emergency Response Agreement	An agreement has been reached that states in an emergency situation in Flat Rock or Woodhaven, the other municipality would immediately send two emergency responders to the site.	Woodhaven and Flat Rock	2 employees or \$200,000/year
Fire	Monroe County Fire Association	1964 - The Monroe County Firefighter's Association, Inc., was formed to further educate along the lines of firefighting and rescue work by gathering and dispensing information of value to organization members, to serve as a medium of exchange of ideas, and to suggest to promote legislation for the benefit of all departments.	Monroe County Fire Departments, Flat Rock, Gibraltar, Rockwood, and Woodhaven	Saves \$2,300 for each fire fighter that attends Fire Fighting I and II Class

Fire	Oakwood Southshore Medical Center Defibrillators	The Oakwood Southshore Medical Center provided 3 defibrillators to the City for each Ambulance at a cost of \$22,000 each. There was not cost to the City for this Public/Non-Profit venture.	Woodhaven and Oakwood Southshore Medical Center	\$66,000.00
Fire	AccuMed Billing	AccuMed Billing is utilized to process EMS billings and cost recovery	Outsourced to Private Sector	\$22,600/year
Fire	Nixle Reverse 911 System (2013 Initiative)	Marathon Oil Company felt there was a need to have the Nixle Reverse 911 System in order to notify residents of an emergency situation at their facility. Marathon agreed to split the \$4,995 annual cost with the Woodhaven Fire Department, as well as the initial cost of \$500 to obtain the AT&T contact numbers, and the \$500 cost for each call cycle that is made. The new venture saved the City \$2,947.50 annually and will save approximately \$500 for each call cycle the service makes. Public/Private Partnership	Marathon Oil Company and Woodhaven	\$2,947.50 savings annually and approximately \$500 for each call cycle
Fire	Fire Fighter Air Pak (2013 Additional Initiative Project)	Marathon Oil Company made a donation of \$87,000 to the Woodhaven Fire Department to be used for emergency response equipment and supplies. The Fire Department utilized the funds to purchase new Scott Air Pak's. The total cost of the purchase was \$123,149.61, leaving the City's portion at \$36,149.61. Public/Private Partnership	Marathon Oil Company and Woodhaven	\$87,000.00
Fire	Fire Safety House (2013 Additional Initiative Project)	The Woodhaven Fire Department allowed the River Rouge Fire Department to use the Fire Safety House. This allowed the River Rouge Fire Department to educate every elementary school student in River Rouge about fire safety.	Woodhaven and River Rouge	Undeterminable / Value Added Service
Fire	Fire Fighting Foam (2013 Additional Initiative Project)	Buckeye Pipeline donated 8 - 5 gallon pails of foam that is used to assist in fighting hydro carbon fires. Each pail cost is \$120, resulting in a benefit to the Woodhaven Fire Department of \$960.00. Public/Private Partnership	Buckeye Pipeline and Woodhaven	\$960.00
Fire	Fire Fighter Officer Training (2013 Additional Initiative Project)	The Woodhaven and Romulus Fire Departments worked together to offer Fire Fighter Officer Training to their eligible candidates. Woodhaven conducted the Practical Exam and Romulus conducted the Agility Test.	Woodhaven and Romulus	Undeterminable / Value Added Service
Fire	Dual Fire Training (2013 Additional Initiative Project)	The Woodhaven and Flat Rock Fire Departments conducted a dual training session to ensure that each department is aware of the others procedures.	Woodhaven and Flat Rock	Undeterminable / Value Added Service
Fire	Equipment sharing (2013 Additional Initiative Project)	The Woodhaven Fire Department shared the use of their Gator vehicle with the Flat Rock Fire Department for their various festivals.	Woodhaven and Flat Rock	Undeterminable / Value Added Service

<p>Public Works</p> <p>South Huron Valley Utility Authority (SHVUA)</p>	<p>1992 - Authority formed of 7 Downriver communities that oversee the Duane R. Egeland Wastewater Treatment Plant in Brownstown Township. After making the switch to an incorporated entity, the communities have been able to experience a significant cost savings by subcontracting the management and operation of the Wastewater Treatment Plant out to United Water/Earth Tec Inc. The formation of the South Huron Valley Utility Authority has allowed the member communities to oversee the technical and financial operations of their sewer treatment services and preside over the day-to-day activities of the service via a board managed system.</p>	<p>Flat Rock, Gibraltar, South Rockwood, Woodhaven, Brownstown Township, Huron Township, Van Buren Township</p>	<p>Undeterminable / Value Added Service</p>
<p>Public Works</p> <p>Equipment sharing</p>	<p>Share equipment with neighboring Communities - Boom truck, brush chipper, Vactor, etc.</p>	<p>Woodhaven, Flat Rock, Gibraltar, Rockwood, Trenton, Brownstown Township, and Grosse Ile Township</p>	<p>Undeterminable / Value Added Service</p>
<p>Public Works</p> <p>Road Salt</p>	<p>Purchase salt in large quantities throughout the winter season</p>	<p>Woodhaven and MI Deal</p>	<p>Undeterminable / Value Added Service</p>
<p>Public Works</p> <p>Sharing parts</p>	<p>Both borrow and lend parts to neighboring Communities</p>	<p>Woodhaven, Flat Rock, Gibraltar, Monroe, Rockwood, Trenton, Brownstown Township and Grosse Ile Township</p>	<p>Undeterminable / Value Added Service</p>
<p>Public Works</p> <p>Cross Connection Bid</p>	<p>2010 - The City of Woodhaven coordinated the bid process for Cross Connection Services that also included Gibraltar and Flat Rock.</p>	<p>Woodhaven, Flat Rock, and Grosse Ile Township</p>	<p>Gibraltar - \$500 Flat Rock - \$1,000 Grosse Ile - \$1,500</p>
<p>Public Works</p> <p>Joint Training - DPS</p>	<p>Woodhaven and Brownstown Township offer training sessions to each others Department of Public Services, saving the cost of the instructor.</p>	<p>Brownstown Township</p>	<p>Value Added Service</p>
<p>Public Works</p> <p>Vehicle Purchase (2013 Additional Initiative Project)</p>	<p>The DPS purchased 3 new Pick-up Trucks through the State of Michigan's MI-Deal Cooperative Buying Program.</p>	<p>Woodhaven and MI Deal</p>	<p>Savings of between \$3,000-\$5,000 per vehicle</p>
<p>Public Works</p> <p>Emergency Water Supply (2013 Additional Initiative Project)</p>	<p>Oakwood Southshore Hospital had a water main break within their complex and could not receive water from the City of Trenton system. The City of Woodhaven was able to open to open an emergency water supply line to feed the hospital while the water main break was repaired. Without water, the hospital faced the possibility of closing down for the period of time it took to make the repair.</p>	<p>Woodhaven, Trenton and Oakwood Southshore Hospital</p>	<p>Undeterminable</p>

Public Works / General Government	Intergovernmental Agreement for Sidewalks (2013 Additional Initiative Project)	The City of Woodhaven and the Woodhaven-Brownstown School District entered into an Intergovernmental Agreement to share the cost of constructing sidewalks on the School District property. Since the City was doing a much larger project, there was a cost savings to both the City and the School District.	Woodhaven and Brownstown School District	\$39,464.00
General Government	Building Department Services	2011 and 2012 - Building Department Services oversight management was contracted to a private company. The full-time clerical position was replaced with a part-time employee.	Woodhaven and Carlisle-Vortman	\$34,000 Saved by Woodhaven
General Government	Publishing Legal Notices	Combines election legal notices with Downriver cities on larger elections	Woodhaven, Gibraltar, Riverview, Rockwood, Trenton and Brownstown Township	\$250/election
General Government	Joint Training - Elections	Woodhaven and Brownstown Township offer training sessions to each others Election Workers, saving the cost of the instructor.	Woodhaven and Brownstown Township	Value Added Service
General Government	Mileage	Carpool to Clerk meetings & training sessions	Woodhaven, Gibraltar, Riverview, Trenton and Brownstown Township	\$150/year
General Government	Trenton Public Library	The City of Trenton has been the host community to residents of neighboring communities in providing a library. Each community contributes towards the maintenance of the facility and operation of the library.	Gibraltar, Trenton, Woodhaven, Brownstown Township, Grosse Ile Township	Undeterminable / Value Added Service Woodhaven pays approx. 15% of the \$1.1M Budget Other taxing jurisdictions save approx. 1% of \$17M collected by having Woodhaven collect taxes for them - \$170,000
General Government	Property Tax Collection	The City collects taxes for all of the local taxing jurisdictions and distributes the payments accordingly.	Woodhaven- Brownstown Schools, Gibraltar Schools, Wayne County, HCMA, RESA, Detroit Zoo, State of Michigan	~\$1,595.00 over a 3-year period
General Government	Joint Postage Machine Bid (2013 Initiative)	The Cities of Woodhaven and Gibraltar solicited a joint bid for two new postage machines. The Cities of Woodhaven, Southgate, and Lincoln Park worked with Anthony Fuoco Assessing, Inc. to create a Joint Services Agreement where costs were reduced based on the volume of multiple communities. This allowed the Cities to dissolve an agreement with Wayne County where the fees for the same services were much higher. The City of Southgate is now part of a different initiative.	Woodhaven and Lincoln Park	\$25,000 annually estimated minimum for Woodhaven

Recreation	Youth Basketball Program	Woodhaven and Brownstown Township Recreation Departments cooperate to provide a basketball program for the youth in both communities.	Brownstown Township	Woodhaven and Brownstown Township	Value Added Service
Recreation	Youth Baseball Program	Woodhaven and Brownstown Township Recreation Departments cooperate to provide a baseball program for the youth in each community, as well as several other southern Downriver communities.	Woodhaven, Trenton, Riverview, Gibraltar, Rockwood, South Rockwood, Brownstown Township and Grosse Ile Township	Woodhaven, Trenton, Riverview, Gibraltar, Rockwood, South Rockwood, Brownstown Township and Grosse Ile Township	Value Added Service
Recreation	Michigan Youth Flag Football	Woodhaven, Trenton, and Riverview Recreation Departments offer a youth Flag Football Program through the NFL sponsored Michigan Youth Flag Football.	Woodhaven, Trenton and Riverview	Woodhaven and Wayne County	Value Added Service receives a portion of the registration fee for each resident participant
Recreation	Emergency Food Assistance Program	Woodhaven is a distribution site for Wayne County for commodity food that is distributed once a month to low income families.	Woodhaven and Wayne County	Undeterminable / Value Added Service	Undeterminable / Value Added Service
Recreation	Senior Citizens Meals on Wheels Program	The Woodhaven Recreation Department partners with Wayne County and The Senior Alliance (TSA) to deliver the Meals on Wheels lunch program to homebound seniors.	Woodhaven, Wayne County and The Senior Alliance (TSA)	Woodhaven, Wayne County and The Senior Alliance (TSA)	Value Added Service
Recreation	Transportation Services (2012 Initiative)	The Woodhaven Seniors, through the Recreation Department, share the cost of the motor coach transportation services for long trips and other activities with neighboring communities that are interested in going to the particular event, saving each participant money.	Downriver Communities	Downriver Communities	Undeterminable at this time
Recreation	Shared Facilities - Ice Rink and Swimming Pool	A sharing agreement between Woodhaven and Trenton allows residents of both communities to use these facilities at the resident rate.	Woodhaven and Trenton	Woodhaven and Trenton	Value Added Service Woodhaven residents save approx. \$2,000 in fees
Recreation	Shared Facilities - Woodhaven-Brownstown School District	The Woodhaven-Brownstown School District shares their facilities with the City of Woodhaven allowing the addition of tennis lessons, swim lessons, Aquacise, Dodgeball, Indoor Soccer and Indoor Hockey. The City of Woodhaven would not be able to offer these programs otherwise because we do not have a pool, tennis courts or a large enough room to hold these programs.	Woodhaven and Woodhaven-Brownstown School District	Woodhaven and Woodhaven-Brownstown School District	Value Added Service Woodhaven saves approx. \$12,000 in facility fees

Recreation	Romulus Athletic Center (2012 Initiative)	Woodhaven has an agreement with Romulus to share their Athletic Center with Woodhaven Residents at the resident rate.	Romulus and Woodhaven	Undeterminable / Value Added Service
Recreation	Park Playground Program	This is a six week program held in the summer at two Elementary Schools in the Woodhaven-Brownstown School District. This service is also open to Trenton residents.	Woodhaven, Trenton and Woodhaven-Brownstown School District	Value Added Service Woodhaven saves approx. \$12,000 in facility fees Trenton residents save approx. \$2,200 in fees
Recreation	Fitness Path Exercise Equipment (2013 Additional Initiative Project)	The Woodhaven-Brownstown School District extended an existing fitness path that runs through a City park, but ended at the School District property. Along with the additional path, the School District wanted to add 9 fitness work-out stations along their portion. To make the project more beneficial to users, they asked the City to also be involved by adding 9 more stations along the existing City path - for a total of 18 fitness stations. The cost of each station was lower because of the volume purchased.	Woodhaven and Woodhaven-Brownstown School District	Approximately \$2,000.00 for each the City and the School District

Estimated Savings Note

Many of the collaborative initiatives cannot be quantified in terms of cost savings, but are viewed by the community as "value-added" services for the community and the residents. Communities can offer an increased level of service because of this cooperation.

Update on 2012 Cooperation and Collaboration Efforts

Shared Assessing Services Initiative

The Cities of Woodhaven, Southgate, and Lincoln Park worked with Anthony Fuoco Assessing, Inc. to create a Joint Services Agreement where costs were reduced based on the volume of multiple communities. This allowed the Cities to dissolve an agreement with Wayne County where the fees for the same services were much higher. All the Cities saved money on the initiative, with Woodhaven saving approximately \$25,000. The City of Southgate is now part of a different initiative.

DCC Life Insurance Initiative

The Downriver Community Conference (DCC) did not take the lead on this initiative. The communities ended up forming the Michigan Public Sector Consortium (MPSC) through their local insurance agents. The MPSC is comprised of ten (10) neighboring communities – Woodhaven, Allen Park, Gibraltar, Lincoln Park, Melvindale, Riverview, River Rouge, Southgate, Trenton, and Wyandotte. The purpose of collaboration was to form employee “pools” across community lines and use these larger employee groups to leverage rate reductions for insurance products. The first endeavor of the MPSC was to solicit a common quote for all ten communities from multiple life and disability insurance carriers for life insurance coverage and long and short term disability (STD and LTD) coverage. Based on that quote, each community realized an approximate 3% reduction in their current life, STD and LTD premium rates, plus secured a rate guarantee through January 1, 2016, by switching from their current carrier to the Hartford. In Woodhaven’s case, the life insurance premium decreased approximately 32%, the LTD premium decreased approximately 66%, and the STD ASO remained the same. The net result was a 33% savings on the previous carrier’s Monthly Premiums or \$10,000 annually.

The communities are hopeful that this initiative could lead to additional health care related services being added at a later date.

Transportation Services

The Woodhaven Seniors, through the Recreation Department, share the cost of the motor coach transportation services for long trips and other activities with neighboring communities that are interested in going to the particular event. The additional participants help to spread the total transportation service cost across to more people, and that not only saves money for the Woodhaven Seniors, but for all the participants.

Romulus Athletic Center

The City of Woodhaven has an agreement with Romulus to share their Athletic Center with Woodhaven residents at the resident rate.

Emergency Response

The Fire Mutual Aid Emergency Response Agreement between the Cities of Woodhaven and Flat Rock should not have been reported as a 2012 Service Consolidation Proposal because it was implemented prior to 2012. It has been reported as an existing Local Initiative.

Economic Vitality Incentive Program Consolidation Plan (Previous Filer)

City of Woodhaven

County of Wayne

Plan Available to the Public:

2012 Service Consolidation Proposal(s) Update Status as of December 31, 2013

Service Consolidation		Timeline to Accomplish Proposal	Jurisdictions Involved	Realized Savings/(Loss)	Implementation Status of Proposal	Barriers Experienced in Implementing Proposal
1	Assessing	Shared Assessing Services Initiative	Woodhaven, Southgate and Lincoln Park	\$25,000	Implemented	Project Continues, but Southgate is now part of a different initiative
2	General Government	DCC Life Insurance Initiative	Woodhaven, Allen Park, Gibraltar, Lincoln Park, Melvindale, Riverview, River Rouge, Southgate, Trenton and Wyandotte	33% of previous Monthly Premium amount or \$10,000 annually through January 1, 2016	Implemented through MPSC	DCC did not take the lead on the initiative, so the communities created the Michigan Public Sector Consortium (MPSC)
3	Recreation	Transportation Services	Neighboring Communities	Woodhaven Seniors share the cost of the motor coach for long trips, thus saving each participant money.	Implemented	None Project Continues
4	Recreation	Romulus Athletic Center	Romulus and Woodhaven	Woodhaven residents save the difference between the Romulus Resident Rate and the normal Non-resident Rate	Implemented	None Project Continues
5	Fire	Emergency Response	Woodhaven and Flat Rock	Should not have been reported as a 2012 Service Consolidation Proposal	Implemented Prior to 2012	None Project Continues

X in Municipal Offices X Internet Website

Update on 2013 Cooperation and Collaboration Efforts

Downriver Central Assessing Department

In 2012, the Cities of Southgate, Wyandotte, Riverview, Lincoln Park and Woodhaven were awarded a \$25,000 grant from the Competitive Grant Assistance Program (CGAP) to help implement the Downriver Central Assessing Department. The plan was to relocate all of the City Assessing Departments into a centralized location at the Wyandotte City Hall.

In early 2013, the City of Lincoln Park decided not to move forward with the initiative. In June 2013, the Woodhaven City Council decided to withdraw from the initiative because of a concern that there would be a negative effect on the service to the residents.

The Cities of Southgate, Wyandotte and Riverview did move forward on the project and have moved their Assessing Departments to the Wyandotte City Hall as part of the Downriver Central Assessing Department.

Nixle Reverse 911 System

Marathon Oil Company felt there was a need to have the Nixle Reverse 911 System in order to notify residents of an emergency situation at their facility. Marathon agreed to split the \$4,995 annual cost with the Woodhaven Fire Department, as well as the initial cost of \$500 to obtain the AT&T contact numbers, and the \$500 cost for each call cycle that is made. The new Public/Private Partnership venture saved the City \$2,947.50 annually and will save approximately \$500 for each call cycle the service makes.

800MHz Radio Upgrade

DCC Downriver Mutual Aid was awarded a grant for new radios on behalf of the 18 Downriver Communities that belong to the DCC. Woodhaven's share of the grant is \$323,869.90. With the purchase of the radios, upgrades and accessories, the City's total cost of the project after the grant amount was \$84.39.

Joint Postage Machine Bid

The Cities of Woodhaven and Gibraltar solicited a joint bid for two new postage machines. The City of Woodhaven will save approximately \$1,595 over a 3-year period.

Occupational Health Services

A group of eleven (11) neighboring communities have "pooled" their employee numbers together to receive preferred pricing from Concentra for Occupational Health Services. The communities expect to realize savings of \$1,000 to \$3,000 annually, depending on the type of service. Concentra has a new location that is centrally located in the City of Woodhaven and has made significant improvements since the last time the communities used their services over 8 years ago. The Communities are also working to create a standard protocol that would be the same for all the communities involved in the initiative.

Economic Vitality Incentive Program Consolidation Plan (Previous Filer)

City of Woodhaven

County of Wayne

Plan Available to the Public:

2013 Service Consolidation Proposal(s) Update Status as of December 31, 2013

		Service Consolidation	Timeline to Accomplish Proposal	Jurisdictions Involved	Realized Savings/(Loss)	Implementation Status of Proposal	Barriers Experienced in Implementing Proposal
1	Assessing	Downriver Central Assessing Department	Discussion began October 16, 2012 Consideration withdrawn June 18, 2013	Woodhaven, Southgate, Lincoln Park, Riverview and Wyandotte	\$0	Not Implemented	City Council was concerned that there would be a negative effect on the service to the residents
2	Fire	Nixle Reverse 911 System	Discussion began October 24, 2012 Council Approved February 5, 2013	Marathon Oil Company and Woodhaven	\$2,497.50	Implemented	None Public/Private Partnership
3	Police & Fire	800MHz Radio Upgrade	Discussion began February 2012 Council Approved March 5, 2013	DCC/Downriver Mutual Aid and Woodhaven	\$323,869.90	Implemented	None City's Public Safety Departments upgraded radio equipment at virtually no cost to the residents
4	General Government	Joint Postage Machine Bid	Discussion began January 9, 2013 Council Approved June 18, 2013	Woodhaven and Gibraltar	~\$1,595.00 Over 3-Year Period	Implemented	None Both Cities saved significant funding
5	General Government	Occupational Health Services	Discussion began January 16, 2013 Council Approved June 18, 2013	Woodhaven, Ecorse, Flat Rock, Gibraltar, Riverview, Rockwood, Southgate, Trenton, Wyandotte, Brownstown Township and Grosse Ile Township	\$1,000 to \$3,000 Savings Annually, Depending on Type of Service	Implemented	None Other Cities are still working on getting their approval

Plan for Continued Cooperation and Collaboration Efforts

As it has been shown throughout this report, the City of Woodhaven has a long history of sharing services with neighboring communities. The City administration and elected officials are continually looking for opportunities to share services and reduce costs. While the City does receive a financial benefit from sharing services through the Economic Vitality Incentive Program (EVIP), some programs will need to be considered on their own economic merits rather than receiving a State of Michigan EVIP allocation. The City of Woodhaven plans to continue working with its neighboring communities on existing and potential shared service efforts.

New Shared Services Being Planned

Library Conversion

The Communities of Woodhaven, Trenton, Brownstown Township, and Grosse Ile Township have had numerous meetings and discussions on converting the Library that is currently governed by Wayne County into a Municipal Library. With the conversion, there is an estimated savings of between \$100,000 and \$125,000. There is also a chance that a fifth Community, Gibraltar, could rejoin the Library Consortium.

DOT Substance Abuse Management Program Training

The Communities of Woodhaven, Allen Park, Ecorse, Flat Rock, Gibraltar, Lincoln Park, Melvindale, Riverview, Rockwood, Southgate, Taylor, Trenton, Wyandotte, Brownstown Township and Grosse Ile Township have had some initial discussions of conducting joint training sessions for Employee & Supervisor Education and Training related to the United States Department of Transportation (DOT) Substance Abuse Management Program. Each Community could save between 25% and 50% (\$50 to \$100) per person on the cost of the class. Additionally, it would help to ensure that each Community is in compliance with DOT requirements for employees with a Commercial Driver License (CDL).

Economic Vitality Incentive Program Consolidation Plan (Previous Filer)						
City of Woodhaven			822320			
County of Wayne						
Plan Available to the Public:			X in Municipal Offices	X Internet Website		
2014 Proposed Service Consolidation(s) as of January 31, 2014						
Service Consolidation		Implementation Timeline	Jurisdictions Involved	Estimated Savings/(Loss)	Description of Estimated Savings/(Loss)	Other Consolidation Benefits
1	General Government	Conversion of Library operated by Wayne County into a Municipal Library	Discussion began April 2013 Implementation Date July 1, 2014	Woodhaven, Trenton, Brownstown Township, and Grosse Ile Township	Woodhaven \$18,675 Brownstown \$29,688 Grosse Ile \$21,400 Trenton \$55,238	Estimated savings of between \$100,000 and \$125,000 for the 4 Communities
2	General Government	Employee & Supervisor Education and Training for DOT Substance Abuse Management Program	Discussion began January 2014 Implementation Date September 30, 2014	Woodhaven, Allen Park, Ecorse, Flat Rock, Gibraltar, Lincoln Park, Melvindale, Riverview, Rockwood, Southgate, Taylor, Trenton, Wyandotte, Brownstown Township and Grosse Ile Township	\$50.00 to \$100.00 per individual that takes the class	Each Community could save between 25% and 50% on the cost of each class per person that attends.
					Compliance with DOT Requirements for Employees with a Commercial Driver License (CDL)	