

City of Woodhaven

Date _____

21869 West Road
Woodhaven, Michigan 48183
734-675-4930 Phone
734-675-4948 Fax

OCCUPANCY REQUEST FOR ALL COMMERCIAL AND INDUSTRIAL STRUCTURES

The City of Woodhaven departments listed below are required to check the below mentioned site to be sure everything is in compliance, sign this document, return it to the Building Department prior to the issuance of a Certificate of Occupancy. A Certificate of Occupancy cannot be issued until all fees are paid, permits are finalized and the work covered by a building permit has been completed in accordance with the permit, the code, and other applicable laws and ordinances.

Type of Construction: _____

Business Name: _____

Signature Printed Name Date _____

Address: _____

Zoning District _____ Use Group _____

Owner: _____ Phone #: _____

Contact Person (if different from owner): _____

City Departments only below this line

Dept. of Public Service: _____ Date: _____

Fire Dept.: _____ Date: _____

Police Dept.: _____ Date: _____

Water Dept.: _____ Date: _____

DDA (if applicable): _____ Date: _____

Building Dept.: _____ Date: _____

This document can be hand carried. It shall be signed/approved by the departmental personnel below:

BUILDING DEPARTMENT 4930

Jonathan Tackett

FIRE DEPARTMENT 4918

Michael Clark

DEPARTMENT OF PUBLIC SERVICE 4919

Tim Neighbors

POLICE DEPARTMENT 5905

Vincent Price

WATER DEPARTMENT 4908

Tim Neighbors

CBD DISTRICT /DDA DIRECTOR 4959

J.P. Cacciaglia